

Board of Selectmen
Minutes May 10, 2011

Convened: 6:30 pm

Present: Andrew Artimovich, Chairman
Jane Byrne
Jeffrey Bryan
Michael Hubbard
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Motion made by Artimovich, 2nd by Bryan to enter overtime hours into minutes. Overtime for Police Department was 4.5 hours, Fire Department 1 hour, and Highway Department was a half hour for this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report.

Motion made by Bryan, 2nd by Byrne to approve the minutes of May 3rd with the following addendum at the top of page 4: With regards to the Windsor Meadow roads. All were in favor.

The Board reviewed the notes:

- Bryan made a motion, 2nd by Byrne to approve Carolyn to continue to work an extra 4.5 hours per week until Karen is comfortable as there is no impact on current budget.
- Mainstay will be contacted to replace the server on Wednesday, May 25th as the Town Clerk's office will be closed and will have the least impact on employees that day.
- Board discussed the warrant article regarding the condo roads. An easement deed would be needed to maintain the roadways of the condo association. The property owner would still be responsible to maintain the land underneath the road and the town has the easement to maintain the roadway. The easement would need to be reviewed and approved by Walter Mitchell.
- Bryan made a motion, 2nd by Menter to accept and sign Jim Michaud's recommendation regarding a current use application for Marcotte's piece of wetland. All were in favor.
- Addressed letter from Jim Michaud in reference to the continued Educational and Charitable exemption for Painters and Allied Trades. Bryan made a motion, 2nd by Menter to accept the exemption. All were in favor.

Building Inspector Gil Tuck was in to have the following permits signed:

- Douglas Greenlaw, 40 Rt 125, Electrical permit to add 200 amp panel to trailer: signed by Board
- D.M.B. Machine, 400 Rt 125, 3 phase service for machine shop: signed by Board, if the shop qualifies for a change in use they must go before the planning board for approval prior to moving forward
- Greg Comtois, 14 Homestead Ave, Sunroom on deck over existing deck: signed by the Board
- Michael Hubbard, 320 Rt 125, alterations to building: signed by Board

Payment for Down East Auto for detective's cruiser was held last week. After following up with LGC, the police report deemed Gallant, who is not insured, at fault. The Town must pay the deductible and

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wait for LGC to pursue reimbursement from Gallant. Byrne made a motion, 2nd by Menter to release the Down East Auto check. All were in favor.

Brentwood Fence did not obtain a permit prior to erecting their sign. They are in violation of the Zoning and Land Use sign ordinance. A letter will be sent to the property owner and cc Brentwood Fence to have them remove their sign. Bryan made a motion, 2nd by Menter to sign the letter. All were in favor. Need to amend letter. Motion made by Artimovich, 2nd by Bryan to have Clement send letter on behalf of selectman.

Artimovich made a motion to enter non-public session per RSA 91-A:3 II(d) regarding legal matters and easement. Motion 2nd by Byrne; all were in favor.

Following discussion, Bryan made a motion to come out of non-public and seal the minutes. Menter 2nd the motion; all were in favor.

Board discussed moving the public sessions to 6pm beginning in June. No motion was made.

Bryan will be contacting the representative to finish installing the propane tank next Wednesday. He confirmed with Chief Wayne Robinson that the tank hole will be ready for that date.

Artimovich asked Chief Wayne Robinson to formulate a Winter Maintenance Procedure for the town to adopt to protect the town in the event of a storm.

Resident, Ken Christianson inquired if the selectman had received a key to the new fire station. The Board has a key to the side door, a swipe pass, but does not have a master key to the building.

Christianson also asked about merit rate increases for the town employees. The Board has not reviewed this to date. The budget committee is looking to review this for next year.

Artimovich made a motion to enter non-public session per RSA 91-A:3 II(a) regarding employee matter. Jane 2nd the motion and all were in favor.

Following discussion, Bryan made motion, 2nd by Bryne to come out of nonpublic and seal the minutes.

Motion to adjourn at 7:45 made by Bryan, 2nd by Mentor, all were in favor.

Respectfully submitted,

Karen Clement